Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

 1. the CoC Application,
 2. the CoC Priority Listing, and
 3. all the CoC's project applications that were either approved and ranked, or rejected.

 As the Collaborative Applicant, you are responsible for reviewing the following:

 1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
 2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
 3. All information provided to ensure it is correct and current.
 4. Responses provided by project applicants in their Project Applications.
 5. The application to ensure all documentation, including attachment are provided.

 Your CoC Must Approve the Consolidated Application before You Submit It
 - 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.
 - 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.
 Answering Multi-Part Narrative Questions
 Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

 Attachments
 Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
 - Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
 - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

1A-1. CoC Name and Number: TN-503 - Central Tennessee CoC

1A-2. Collaborative Applicant Name: Community Housing Partnership of Williamson County

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Community Housing Partnership of Williamson County

1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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1B-1.	**Inclusive Structure and Participation–Participation in Coordinated Entry.**
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.

	In the chart below for the period from May 1, 2020 to April 30, 2021:
1.	**select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or**
2.	**select Nonexistent if the organization does not exist in your CoC's geographic area:**

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry System
1.	**Affordable Housing Developer(s)**	Yes	Yes	Yes
2.	**Agencies serving survivors of human trafficking**	Yes	Yes	Yes
3.	**CDBG/HOME/ESG Entitlement Jurisdiction**	Yes	Yes	Yes
4.	**CoC-Funded Victim Service Providers**	Yes	Yes	Yes
5.	**CoC-Funded Youth Homeless Organizations**	Nonexistent	No	No
6.	**Disability Advocates**	Yes	Yes	Yes
7.	**Disability Service Organizations**	Yes	Yes	Yes
8.	**Domestic Violence Advocates**	Yes	Yes	Yes
9.	**EMS/Crisis Response Team(s)**	Yes	No	No
10.	**Homeless or Formerly Homeless Persons**	Yes	Yes	No
11.	**Hospital(s)**	Yes	No	No
12.	**Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)**	Nonexistent	No	No
13.	**Law Enforcement**	Yes	Yes	No
14.	**Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates**	Yes	Yes	No
15.	**LGBT Service Organizations**	No	No	No
16.	**Local Government Staff/Officials**	Yes	Yes	Yes
17.	**Local Jail(s)**	No	No	No
18.	**Mental Health Service Organizations**	Yes	Yes	Yes

19.	**Mental Illness Advocates**	Yes	Yes	Yes
20.	**Non-CoC Funded Youth Homeless Organizations**	Yes	No	No
21.	**Non-CoC-Funded Victim Service Providers**	Yes	Yes	Yes
22.	**Organizations led by and serving Black, Brown, Indigenous and other People of Color**	Yes	Yes	Yes
23.	**Organizations led by and serving LGBT persons**	Yes	Yes	No
24.	**Organizations led by and serving people with disabilities**	Yes	Yes	No
25.	**Other homeless subpopulation advocates**	Yes	Yes	Yes
26.	**Public Housing Authorities**	Yes	Yes	Yes
27.	**School Administrators/Homeless Liaisons**	Yes	Yes	No
28.	**Street Outreach Team(s)**	Yes	Yes	Yes
29.	**Substance Abuse Advocates**	Yes	Yes	Yes
30.	**Substance Abuse Service Organizations**	Yes	Yes	Yes
31.	**Youth Advocates**	No	No	No
32.	**Youth Service Providers**	No	No	No
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

1B-2.	**Open Invitation for New Members.**	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	**communicated the invitation process annually to solicit new members to join the CoC;**
2.	**ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
3.	**conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and**
4.	**invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).**

(limit 2,000 characters)

1. The CoC proactively seeks new members via open invitations (e.g. Lead Agency website, presentations at various meetings) extended to a broad array of stakeholders across all 19 counties on a continual basis. At local meetings -- and at state/county level meetings attended by the Lead Agency -- organizations offering complimentary services are invited to join and encouraged to consider projects that meet the needs of the homeless individuals and/or families in their communities they serve. They are also referred to the webpage for more information on funding opportunities, services provided, and ways to participate. The actual project invitation is sent out via mail, email, and webpages. This solicitation of new members occurs throughout the year locally as agencies are identified, but specifically bi-annually.

2. CoC meetings are regularly held in ADA accessible meeting spaces. All information provided is available in electronic formats which may be read via accessibility software (e.g. voice-to-speech) and other means.

3. The CoC ensures that those experiencing homelessness and/or formerly homeless are involved both at the local level and on the Steering Board. Providers often encourage potential homeless/formerly homeless individuals to attend so their voices are heard. This includes helping provide transportation, technology, etc. to facilitate their participation. Outreach is specifically provided at transitional and permanent supportive housing projects.

4. The CoC works to ensure a broad array of stakeholders are present and represented. When a gap is identified, CoC members reach out to local partners to recruit broader representation in that community via all available means. Local partners include: agencies that participate in the annual PIT count; for-profit and non-profit agencies; victim service providers; youth providers; government agencies; law enforcement; veterans groups; homeless and formerly homeless individuals; and more.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,000 characters)

1. The CoC works to strategically coordinate its service delivery with all systems of care that serve homeless persons, including systems operating via other funding sources. The CoC is engaged in an inclusive, outcome oriented community process which solicits opinions from private, public, and homeless stakeholders in the 19-county service area. CoC meeting participants include victim service organizations, faith-based agencies, law enforcement, food banks, school leadership, local governments, affordable housing developers, substance abuse and mental health providers, homeless advocates, consumers, and service providers. Local DV and shelters, both CoC funded and non-funded, actively provide opinions regarding preventing and ending homelessness and sex trafficking. CoC Committees are identified and modified based on input and recommendations that will address identified needs. Proposed service projects are also reviewed and compared to input and identified needs.

2. The CoC works closely with the entitlement communities within the CoC, (City of Clarksville, City of Franklin and the State of TN) participating in public hearings held to educate the community on work being done through CDBG investments. Through these meetings the CoC is also able to solicit feedback from the public about local needs and concerns. Meetings occur quarterly and accommodations are made for persons with disabilities to attend. Individuals not able to attend a meeting can send an email to offer opinions.

3. Information solicited from all partners and the public is critical to ensuring an accurate review of the strengths and weaknesses of existing/proposed service strategies. Collaborative discussions help solicit invaluable opinions during CoC meetings and Board Meetings. Input received from CoC meetings and public hearings is presented to the Board for consideration, along with any recommendations. Changes are then approved and incorporated as needed in response to that information.

1B-4.	Public Notification for Proposals from Organizations Not Previously Funded.	
	NOFO Section VII.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,000 characters)

1. The CoC announced the start of the local competition via a Solicitation Announcement posted on the CoC's website and sent via email to the CoC mailing list on 8/27/21.

2. The Solicitation Announcement stated "the CoC is open to and will accept and consider proposals from organizations that have not previously received CoC Program grants. Organizations that have not received CoC funding in the past are encouraged to apply."

3. The Solicitation Announcement gave specific instructions to potential and renewal applicants on the steps to follow to have their projects considered by the CoC. The CoC required all renewal and new applicants to submit a Letter of Intent to apply, followed by a proposal submitted via email.

4. The Solicitation Announcement included copies of both of the CoC's rating tools, and a statement that said "Applicants should review the scoring criteria included in the attached application to fully understand how the CoC will evaluate all projects."

5. The CoC provides the application and announcements in accessible electronic formats to ensure that individuals with disabilities can participate in the grant application process. If additional support is needed to accommodate a disability, CoC staff assist the applicant in completing the required submission documents.

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

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 - 24 CFR part 578

1C-1.	**Coordination with Federal, State, Local, Private, and Other Organizations.**
	NOFO Section VII.B.1.b.

	In the chart below:
1.	**select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or**
2.	**select Nonexistent if the organization does not exist within your CoC's geographic area.**

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	**Coordinates with Planning or Operations of Projects**
1.	**Funding Collaboratives**	Yes
2.	**Head Start Program**	Yes
3.	**Housing and services programs funded through Local Government**	Yes
4.	**Housing and services programs funded through other Federal Resources (non-CoC)**	Yes
5.	**Housing and services programs funded through private entities, including Foundations**	Yes
6.	**Housing and services programs funded through State Government**	Yes
7.	**Housing and services programs funded through U.S. Department of Health and Human Services (HHS)**	Yes
8.	**Housing and services programs funded through U.S. Department of Justice (DOJ)**	Yes
9.	**Housing Opportunities for Persons with AIDS (HOPWA)**	Yes
10.	**Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)**	Nonexistent
11.	**Organizations led by and serving Black, Brown, Indigenous and other People of Color**	Yes
12.	**Organizations led by and serving LGBT persons**	Yes
13.	**Organizations led by and serving people with disabilities**	Yes
14.	**Private Foundations**	Yes
15.	**Public Housing Authorities**	Yes
16.	**Runaway and Homeless Youth (RHY)**	Nonexistent
17.	**Temporary Assistance for Needy Families (TANF)**	No
	Other:(limit 50 characters)	

18.	Interagency Council on Homelessness	Yes

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;	
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;	
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and	
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.	

(limit 2,000 characters)

1. The Tennessee Housing Development Agency (THDA) administers the ESG program for non-entitlement communities in Tennessee. The CoC consults with THDA to allocate available funding to its local agencies in a coordinated and strategic manner. The CoC evaluates each funding opportunity. It accepts and evaluates proposals from local agencies interested in receiving funding and makes recommendations to THDA. The recommendations are used by THDA to make allocation decisions.

2. All recipients of ESG funding are required by THDA to coordinate with the CoC and participate in the CoC's Coordinated Entry System (CES). The CoC Board reviews performance data about placements into permanent housing, referrals to mainstream resources and the length of time persons wait for housing on a quarterly basis. The CoC Board monitors program outcomes and make adjustments to program operations as needed. For ESG CV, THDA requires quarterly reporting in compliance with the HUD.

3. All ESG funded agencies provided data for the 2021 Point-In-Time count and the Housing Inventory Count. Data for the sheltered count was collected from HMIS and from paper survey forms (from agencies not participating in HMIS). The CoC used the data for its reporting to HUD and provided the information to THDA for inclusion in the State's Consolidated Plan.

4. The CoC provides information to THDA for inclusion in the Consolidated Plan in two ways. First, CAPER reports sent via Sage give THDA detailed information about clients who received ESG funded services in the CoC. Second, quarterly reports include the number and demographics of persons assisted through Coordinated Entry, Emergency Shelter, Transitional and Rapid Rehousing are sent to THDA.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:	

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

	Describe in the field below:
1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

(limit 2,000 characters)

1. The CoC works with community learning centers and early childhood education providers to ensure the needs families with young children are being addressed. Several of the CoC agencies have direct relationships with education providers. The Community Child Care Center in Franklin, TN collaborates with the Franklin Housing Authority and Franklin Community Development to offer early childhood education to eligible families. Also, CoC agencies use the Head Start services offered through Community Action Agencies strategically placed in rural areas of the CoC, to link families with needed education services.

2. While no written agreement exists, the CoC and its Community Action Agencies share a common goal to address the educational needs of young children and work together to coordinate services for this vulnerable population.

3. The CoC works closely with local McKinney-Vento liaisons (MVL) to ensure individual and families have access to educational supports available in the CoC. The liaisons act on behalf of the State Board of Education (SEA) and are responsible for assisting CoC agencies in ensuring families and individuals have access to school district resources in accordance with the educational provisions of the McKinney-Vento Act.

4. The CoC is fortunate to have four McKinney-Vento liaisons participating on the CoC Steering Board. They are directly involved in CoC planning. This represents a formal partnership between the CoC and the LEA represntatives.

5. Similar to the relationship with the McKinney-Vent liaisons, the CoC works with school district personnel to make sure families have access to education.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

The CoC has a written Education Policy that requires all ESG and CoC funded providers to inform homeless families of their educational rights, link them with a McKinney-Vento liaison as part of intake procedures and make sure the children being served by the program are enrolled in school. The policy states agencies must "facilitate the enrollment, attendance, and success in school of homeless children and youth. This includes addressing problems due to transportation needs, immunization and residency requirements."

Procedurally, the CoC engages educational professionals to provide training to CoC members about the requirements of the McKinney-Vento Act, and how to best support families to ensure that children and youth receive the educational services they need. We also work to ensure that providers and CoC members have appropriate posters and materials at their sites to distribute to families.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Annual Training–Best Practices.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:	
1.	Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,000 characters)

1. The CoC coordinates with its local Victim Service Provider to make trainings available to project staff on best practices for serving survivors of domestic violence. The training stresses the need for sensitivity, and the unique emotional and safety needs of abuse victims. The training highlights when safety planning should begin, how it should begin, who should be involved and how risk factors should be evaluated. The training reinforces the importance of trauma informed services and emphasizes safety planning must be tailored to meet an individual's needs and circumstances.

2. Coordinated Entry staff also participate in safety planning training. Front line staff are reminded because they are often the first point of contact for survivors. They should use a calm voice, be sensitive to the feelings of individuals reaching out for help, ask if the caller is safe, validate the importance of their call, ask questions in a non-judgmental way that builds rapport and trust, and rapidly connecting the individual with supports to ensure their safety. Training is provided on an annual basis.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Using De-identified Aggregate Data.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)

The CoC has one CoC funded victim services provider who uses a comparable database to collect information about persons receiving services. The CoC is able to use the aggregate de-identified data from the comparable database to evaluate the project's performance - the length of time persons are in the project, placements in permanent housing, increases in employment income and other income, connections to mainstream resources - with this information the CoC is able to prioritize the project for funding during the CoC's "Rating and Ranking" process. The CoC also reviews the capacity of the funded program, its utilization rates, the prevalence of individuals with multiple health issues and other barriers to housing (in addition to being survivors of domestic violence). This information helps the CoC in service planning and resource allocation.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Coordinated Assessment–Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC's coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:	
1.	prioritize safety;	
2.	use emergency transfer plan; and	
3.	ensure confidentiality.	

(limit 2,000 characters)

1. CE training for all agency staff prioritizes client safety. The training instructs staff to ask specific questions at the beginning of an assessment interview to determine if a client is at risk. The questions are designed to ensure the assessment is conducted in a trauma-informed manner with emphasis on the need for sensitivity, and the unique emotional and safety needs of abuse victims. Interview protocols recommend using a closed room for assessments to ensure safety. This practice reassures clients and improves engagement. Staff have specific protocols to follow to connect survivors with the appropriate resources.

2. CE staff will follow the protocols for emergency transfer plans that are consistent with the CoC's policy, VAWA, and that is consistent with HUD's model emergency transfer plan. Specifically, it outlines the eligibility for emergency transfer, documents the request, and the outcome (which is based on timing and availability of space).

3. Interview protocols address the importance of privacy and confidentiality. For example, staff are instructed to speak directly with other agencies when referring clients to housing projects or services. This practice reassures clients and improves engagement.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual's Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Hohenwald Housing Authority	0%	Yes-Public Housing	No
Franklin Housing Authority	0%	Yes-Public Housing	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,000 characters)

There are 20 public housing authorities within the 19-county geographic area that is the TN 503 CoC. The CoC maintains working relationships with several of the 20 entities, while trying to establish a closer relationship with the others. Tennessee Housing Development Agency is the largest PHA and does not have a homeless preference. THDA administers ESG funds on behalf of the state. The CoC currently has an executed MOU with THDA in connection with Emergency Housing Vouchers. The CoC 's Coordinated Entry System is being used to identify and prioritize applicants for the EHV vouchers. The CoC continually advocates for THDA to consider adopting a homeless preference for its HCV units. This change in policy has not occurred.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC's coordinated entry process?	No

1C-7c.1.	Method for Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

	If you selected yes in question 1C-7c., describe in the field below:
1.	how your CoC includes the units in its Coordinated Entry process; and
2.	whether your CoC's practices are formalized in written agreements with the PHA, e.g., MOUs.

(limit 2,000 characters)

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	No

1C-7d.1.	CoC and PHA Joint Application–Experience–Benefits.	
	NOFO Section VII.B.1.g.	

	If you selected yes to question 1C-7d, describe in the field below:
1.	the type of joint project applied for;
2.	whether the application was approved; and
3.	how your CoC and families experiencing homelessness benefited from the coordination.

(limit 2,000 characters)

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No

1C-7e.1.	Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with	

MOUs.	
Not Scored–For Information Only	

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.
PHA
Tennessee Housing...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Tennessee Housing Development Agency

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	No

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	7
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	7
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

During the time the CoC was not able to meet for in person monitoring due to pandemic restrictions, the CoC uses a self-administered Housing First Assessment to evaluate projects adherence to Housing First protocols. The assessment is based on the US Inter Agency Council on Homelessness's

Housing First Checklist. Each CoC and ESG funded agency within the CoC is asked to answer a series of 10 questions to enable the CoC to assess the degree to which the agency is following Housing First guidelines. In addition, the CoC monitors its prioritization list to evaluate how quickly persons referred to housing openings are "moving in". If significant delays are identified, the CoC contacts the agency affected to determine what is preventing the client from moving into housing. The length of time it takes to move clients into housing is an evaluation factor in the CoC's rating and ranking process.

1C-9b.	Housing First–Veterans.	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	No

1C-10.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	

	Describe in the field below:	
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
3.	how often your CoC conducts street outreach; and	
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,000 characters)

1. All CoC providers and partners in the region are responsible for outreach activities to ensure homeless persons are aware of housing and service providers in their service area. The CoC has organized street outreach in its two urban areas (Williamson and Montgomery counties). Teams consisting of mental health and substance abuse counselors, service providers & crisis response professionals identify persons experiencing homelessness and connect them to available community resources. Rural outreach is more difficult to provide consistently because there is no central place where individuals congregate. Outreach to persons in the rural communities is done through printed materials such as brochures/flyers posted in places persons in need would frequents (hospitals, libraries, laundromats, etc.)

2. Outreach efforts are attempted in 100% of the COC's geographic area

3. Street outreach is done in the urban counties on a weekly basis – more often when the weather is dangerous (or during COVID).

4. The outreach teams work to engage persons on a personal level to build rapport. For example, in Montgomery County (home to Fort Campbell Army Post), Outreach teams recruited veterans to be a part of outreach since many veterans are reluctant to ask for help when homeless or needing services. Outreach teams visit locations where people are not easily seen. Another active outreach effort involves a CoC housing provider/substance abuse treatment

facility who operates a mobile health clinic in partnership with the State of TN. The clinic provides healthcare services to 5 rural counties, integrating primary and substance use care.

1C-11.	**Criminalization of Homelessness.**	
	NOFO Section VII.B.1.k.	

	Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:	

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	No
5.	Other:(limit 500 characters)	

1C-12.	**Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).**	
	NOFO Section VII.B.1.l.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC–only enter bed data for projects that have an inventory type of "Current."	17	17

1C-13.	**Mainstream Benefits and Other Assistance–Healthcare–Enrollment/Effective Utilization.**	
	NOFO Section VII.B.1.m.	

	Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.	

	Type of Health Care	**Assist with Enrollment?**	**Assist with Utilization of Benefits?**
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		

1C-13a.	Mainstream Benefits and Other Assistance–Information and Training.	
	NOFO Section VII.B.1.m	

	Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:
1.	systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;
3.	working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and
4.	providing assistance with the effective use of Medicaid and other benefits.

(limit 2,000 characters)

1. The CoC Collaborative Applicant is responsible for overseeing the CoC strategy for mainstream benefits. The CoC updates case management staff and community partners on the availability of mainstream resources, state sponsored assistance programs, and local substance abuse and mental health treatment services through its quarterly community partner meetings.

2. A standing agenda item at each meeting is providing attendees with an update on available resources for program participants. This includes discussing eligibility requirements, new resources and/or changes in services and location sites. Meeting participants share knowledge of the resources available throughout the CoC's 19-county geographic region.

3. The CoC collaborates with local health care providers to assist program participants in obtaining health insurance. SOAR-trained case managers within the CoC assist eligible participants with the application process to connect with the Social Security Administration's disability programs (Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI).

4. The CoC uses its quarterly meetings to update agencies on changes in the State's TN CARE program (Medicade) and other benefit programs. Representatives from the State or from local providers who have experience with a program will provide information and training when needed to ensure case managers have the knowledge necessary to assist eligible clients in navigating the program enrollment process.

1C-14.	Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

	Describe in the field below how your CoC's coordinated entry system:
1.	covers 100 percent of your CoC's geographic area;
2.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
3.	prioritizes people most in need of assistance; and
4.	ensures people most in need of assistance receive assistance in a timely manner.

(limit 2,000 characters)

1. The CoC has established a Housing Helpline (similar to 211) to act as a central access point for Coordinated Entry. This covers 100% of the CoC's geographic area. Information to connect to the Helpline is posted on the CoC's website and has been sent to the CoC mailing list. In addition, advertising for the Helpline is distributed through homeless service providers to locations throughout the 19 county area where people are likely to need assistance. Also, the Tennessee Housing Development Authority's central hotline refers individuals to the Helpline who contact the State for assistance.

2. A client can seek housing assistance through any of the participating housing providers and will receive integrated services. Participating providers have a responsibility to respond to the range of client needs pertaining to homelessness and housing, and act as the primary contact for clients who apply for assistance through their program unless or until another provider assumes that role.

3. CoC Program-funded PSH providers are required to prioritize eligible households according to CPD Notice CPD-16-11 when selecting participants for housing, as well as their level of need. Individuals and families who contact a service provider for housing assistance will complete a short pre-screen form to confirm basic eligibility (e.g. confirming chronically homeless status).

4. Persons who are homeless and seeking housing assistance are assessed for services using the Vulnerability Index Service Prioritization Decision Assistance Tool (VI- SPDAT) to evaluate the severity of their needs. Using the VI-SPDAT enables the CoC to triage persons for services based on specific risk factors and the chronicity of their homelessness. Using this tool helps to ensure persons most in need are prioritized for services.

1C-15.	**Promoting Racial Equity in Homelessness–Assessing Racial Disparities.**	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes

1C-15a.	**Racial Disparities Assessment Results.**	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC's most recent racial disparities assessment.	

1.	**People of different races or ethnicities are more likely to receive homeless assistance.**	No
2.	**People of different races or ethnicities are less likely to receive homeless assistance.**	Yes

3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	No
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	Yes
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	Yes

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

	Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.	

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	No
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	No
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	No
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	No
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

	Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.	

(limit 2,000 characters)

The CoC data indicates 55% of persons receiving services were white and 45% were black. This indicates there is little disparity in the provision of services within the CoC. Even so, the CoC elected to discontinue use of the VI-SPDAT

due to studies indicating the assessment tool produced racially biased prioritization results. The CoC has adopted a new tool, called Matching to Appropriate Placement (MAP), which has proven to be more racially equitable. The tool matches people to services - as opposed to prioritizing solely based on vulnerability - using criteria that can lead to more appropriate housing placements. Coordinated Entry began using this tool in August of 2021.

1C-16.	Persons with Lived Experience–Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	1	1
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	1	1
3.	Participate on CoC committees, subcommittees, or workgroups.	1	1
4.	Included in the decisionmaking processes related to addressing homelessness.	1	1
5.	Included in the development or revision of your CoC's local competition rating factors.	1	1

1C-17.	Promoting Volunteerism and Community Service.	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	No
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	No
3.	The CoC works with organizations to create volunteer opportunities for program participants.	No
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	

1D. Addressing COVID-19 in the CoC's Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

1D-1.	**Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.**	
	NOFO Section VII.B.1.q.	

	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:
1.	**unsheltered situations;**
2.	**congregate emergency shelters; and**
3.	**transitional housing.**

(limit 2,000 characters)

1. The Central Tennessee CoC used a $50,000 grant to house persons living in unsheltered situations in local Hotels/Motels as a part of the County's Response to COVID-19. Once placed in a motel, individuals were contacted by the Williamson County Homeless Alliance who worked to help find each family permanent housing through their Rapid Rehousing program. The Community Housing Partnership obtained a small supply of COVID testing kits to use if persons experienced COVID symptoms. When contact was necessary, social distancing, regular sanitizing, and masks were utilized.

2. In the congregate shelters, social distancing was implemented to keep persons 6 feet apart. Temporary walls were set up, where possible, to create more distance between households, cleaning routines were established to ensure shared spaces were disinfected frequently. Clients were required to wear masks and encouraged to wash their hands frequently. The shelters changed their intake procedures to include screening questions about COVID symptoms (cough, fever, headaches). HMIS was set up to document answer to screening questions including: if the client had a COVID test; the results of the test; if isolation was required; and the dates isolation should begin and end. Shelter staff sequestered persons who were showing symptoms. Additional funds were allocated to allow residents who tested positive for COVID to be housed in local hotels during their quarantine period.

3. The transitional housing provider in the CoC also implemented social distancing, regular sanitizing, and mask utilization.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

The CoC was forced to create new partnerships to address the wide range of needs caused by the pandemic. As a result, new relationships with emergency management personnel, local healthcare providers and state and county health departments were established. Through daily meetings with city officials, school personnel, police and sheriff departments and other community agencies the CoC gained new advocates. Many individuals have indicated an interest in participating in the CoC. The CoC was forced to create a strategy to expand shelter capacity in order to keep people housed which led to identifying new agencies with resources that could be used to prevent people from becoming homeless. Creating these new relationships is improving the CoC's ability to respond to the needs of people experiencing a housing crisis and it should improve the CoC's readiness to react in future public health emergencies.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

	Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:
1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

(limit 2,000 characters)

The CoC coordinated with the Tennessee Housing Development Agency (THDA) to allocate ESG CV funds. The CoC announced the availability of ESG CV funds to the local community and received proposals from agencies detailing the services they could offer to respond to and prevent the spread of COVID 19. After a review of the proposals, the CoC made recommendations to THDA for funding awards for each agency. The CoC's approved proposal included the following provisions:

1. Safety measures - the CoC plan allocated funds to three ESG CV sub recipients to facilitate the distribution of safety supplies to prevent the spread of COVID. Funds were used to purchase PPE, hand sanitizer, blankets and food.

2. Housing Assistance – THDA awarded ESG CV funds for Rapid Rehousing services that would be provided to individuals housed in local motels. With case management staff assisting clients in locating a landlord and providing short term rental assistance, utilities and security deposits as applicable.

3. Eviction Prevention - The CoC requested funding for agencies to provide eviction prevention services to individuals unable to pay rent due to COVID. Individuals were assessed and prioritized for eviction prevention assistance by coordinated entry.

4. Healthcare supplies - THDA gave its ESG CV recipients access to free healthcare supplies through the Tennessee Governor's Office of Faith Based and Community Initiatives.

5. Sanitary Supplies - ESG CV subrecipients used funds to purchase cleaning supplies,

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	

	Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:
1.	decrease the spread of COVID-19; and
2.	ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).

(limit 2,000 characters)

1. The CoC geography covers 19 counties so there was not one coordinated response to the pandemic for the whole continuum. Rather, CoC partners worked with local health officials in their respective communities to implement protocols that would limit the spread of COVID-19. For example, in the Williamson County area (one of the largest population centers for the CoC) providers coordinated with the Williamson County Health Department, Williamson County Hospital and Mercy clinic (FQHC) to address the medical needs of unsheltered persons who were placed in hotel beds to decrease their risk of contracting COVID. The Health Center provided testing for persons with COVID symptoms. Mercy clinic provided medical care to individuals housed in hotels with non-COVID related illnesses.

2. Williamson County Health and Emergency Management Departments coordinated with homeless providers to secure and distribute masks, PPE, cleaning supplies, hand sanitizers, and other supplies needed to keep individuals safe during the worse days of the pandemic. The CoC worked with providers to ensure safety measures, including social distancing, were followed. Providers conducted temperature checks, and distributed masks and hand-sanitizers to improve safety, wiped down surfaces with disinfectant. As soon as vaccinations were available, the CoC worked to arrange transportation for persons interested in being vaccinated. Mobile vaccine sites were available in some of the more populated areas of the CoC.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	

	Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:
1.	safety measures;

2.	changing local restrictions; and
3.	vaccine implementation.

(limit 2,000 characters)

The CoC relied on the Collaborative Applicant to relay information to service providers during the pandemic. Using their mailing list that includes all service providers, local healthcare providers, city leaders, school district contacts and others who participate in the CoC, Community Housing Partnership (CHP)sent regular communications to keep the CoC apprised of the evolving situation. They also used the CoC's quarterly Zoom meetings to communicate information about relief measures, funding availability (ESG, ESG CV and ERAP), housing vouchers (EHV) and other issues relevant to the CoC.

1. CHP sent information to service providers about safety measures agencies should implement. This included interim guidance from the CDC detailing how the physical layout of shelters should change, how to implement social distancing, how to deal with clients presenting with symptoms associated with COVID. CHP also kept the CoC informed of efforts to keep unhoused persons safe by providing hotel beds.

2. As local restrictions changed, CHP made sure the CoC had up to date information. Communications from the State of TN about changing infection rates and mask mandates were sent to CoC members. When local health departments implemented risk mitigation measures, CHP helped get the word out to the affected agencies.

3. CHP monitored State's vaccination role out plan and notified CoC members when agency staff and agency clients would be eligible for a shot. They sent information about the safety and efficacy of the vaccination and details about where vaccination events were being held within the CoC.

1D-6.	**Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.**	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

The CoC worked with each of its homeless service providers to ensure eligible individuals and families experiencing homelessness were connected with a vaccine if they wanted one once local protocols allowed. In Williamson County, the Franklin Housing Authority partnered with a local pharmacist who provides vaccines to rural and low income individuals through a mobile vaccine unit. Outreach to persons living in the agency's scattered site housing advertised the availability of the Pfizer vaccine and encouraged residents to come to the agency's community center to receive the vaccine. A second appointment was scheduled with each persons who attended to complete the shot regime. Another provider (Buffalo Valley) received a supply of vaccine from the State of Tennessee ...

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

The CoC worked closely with its Victim Service Providers (VSP) to ensure clients were safe while forced to stay at home during the pandemic. VSP providers used funds to purchase cell phones for each advocate so they could connect with their clients safely and the clients would have direct lines to their advocates. An intake advocate continued to receive and review police reports – personally reaching out to individuals that had been involved in a domestic or sexual assault. Virtual one-on-one check in visits occurred weekly and meetings monthly, so advocates could ensure clients were unharmed in their currently living situation. Monthly meetings via phone. Grant funds were used to house clients in hotels when shelter beds were full or if isolation/quarantine was required because of exposure to COVID 19. Upon intake clients in the hotels and in the shelter were given a move-in kit that included masks, hand sanitizer, and a thermometer for their safety. Advocates would still go into shelter as needed, but they would put on masks and gloves to make sure that everyone was as safe as possible.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

The CoC recognized a need to expand its Coordinated Entry system to respond to an increase in requests for assistance brought on by the pandemic. To increase the capacity of coordinated entry, the CoC established a new phone-based, central access point to address the critical housing needs of unsheltered persons and speed up the process of connecting persons at high risk of COVID 19 with safe housing options. In addition to providing connections to housing, the new CE access point provides diversion services, safety planning, and HMIS Data Entry. Staffed by a Community Services Specialist who has connections to multiple agencies throughout the CoC, the new access point can respond to calls from anywhere within the CoC's 19 county geographic area and connect persons with services in an efficient manner. Prioritization policies for the CoC's crisis helpline and other CE access points were modified to target resources to families and individuals who were impacted by COVID 19 or who were at high risk of being affected. The CoC also changed its assessment tool and its prioritization process. New prioritization protocols make unsheltered persons a greater priority because of their vulnerability during the health crisis. The protocols also prioritize persons who are older (over 62 years of age) with

underlying medical issues.

1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

1E-1.	**Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.a. and 2.g.	

1.	**Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.**	08/27/2021
2.	**Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.**	08/27/2021

1E-2.	**Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.**	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	**Established total points available for each project application type.**	Yes
2.	**At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).**	Yes
3.	**At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).**	Yes
4.	**Used data from a comparable database to score projects submitted by victim service providers.**	Yes
5.	**Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.**	Yes
6.	**Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.**	No

1E-2a.	**Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.**	

	NOFO Section VII.B.2.d.

	Describe in the field below how your CoC reviewed, scored, and selected projects based on:
1.	the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and
2.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,000 characters)

1. The CoC used two rating tools to review project applications for the FY 2021 CoC competition. One tool for New Projects. A second tool for Renewal Projects. The rating tool for renewal projects included 3 questions related to severity of need. Each question was worth 2 points. A project received 2 points when 50% or more of its participants during the prior program year entered the project with little or no income, 2 more points when 50% or more of its participants had a mental health issue and 2 more points when 50% or more of the participants had alcohol or substance abuse issues. The New Project tool gave points for projects that planned to serve a priority population defined as no income, mental illness/substance abuse issues, chronically homeless, or families with children.

2. After scoring each applicant project, the Rank and Review committee considered how each project fit in to the CoC's overall service delivery system. It was noted it was important to ensure services were available in all sections of the CoC's 19 county geographic area, and providers operating in the more rural parts of the CoC would have lower rating scores because of difficulties in finding employment, a lack of transportation which made housing retention difficult. The group agreed all projects were important to the CoC, and decided to rank projects based on their score recognizing all projects would fit within the Tier One designation for the CoC.

1E-3.	Promoting Racial Equity in the Local Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

	Describe in the field below how your CoC:
1.	obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;
2.	included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;
3.	rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented).

(limit 2,000 characters)

1. The CoC created two rating tools to use in the FY 2021 CoC competition. One tool for New Projects, another for Renewal Projects. The tools were designed and approved by the CoC's Executive Committee, a racially diverse group of people with approximately 60 % being people of color.

2. The CoC convened a group of "rankers" to review and rate projects, using the approved scoring tools. In the group of rankers, 40% were persons of color.

After project applications were scored, the same group discussed how to prioritize the projects based on their score and how they contribute to national and local goals.

3. Both rating tools included a narrative question asking the Project Applicant to define a plan to "ensure racial equity in the delivery of services, including steps the program will take to identify and overcome barriers to participation faced by persons of color" The scoring rubric instructed rankers to give full points for answers that "clearly defines how program will ensure all persons have equal access to services", half the points for an answer that "shows basic understanding of potential barriers" but lacked a specific plan, and 0 points for a plan that was vague or poorly structured.

1E-4.	**Reallocation–Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.**	
	NOFO Section VII.B.2.f.	

	Describe in the field below:
1.	**your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;**
2.	**whether your CoC identified any projects through this process during your local competition this year;**
3.	**whether your CoC reallocated any low performing or less needed projects during its local competition this year;**
4.	**why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and**
5.	**how your CoC communicated the reallocation process to project applicants.**

(limit 2,000 characters)

1. For the FY 2021 competition, one project recipient (the City of Clarksville) voluntarily reallocated two housing projects. The City indicated they would still support the CoC's service delivery system, however, they would no longer provide direct client services.

2. The CoC did not identify any other projects for reallocation.

3. The CoC did not reallocate any project based on low performance scores.

4. The CoC felt strongly all eligible renewal projects were needed to ensure adequate services were available and the services were located strategically throughout the CoC.

5. The CoC did not have to notify any project applicant of a reallocation decision. All projects submitted for the competition were accepted and prioritized for funding.

1E-4a.	**Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.**	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	Yes

1E-5.	**Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.**	
	NOFO Section VII.B.2.g.	

1.	**Did your CoC reject or reduce any project application(s)?**	No
2.	**If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.**	

1E-5a.	**Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	09/30/2021

1E-6.	**Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website–which included: **1. the CoC Application;** **2. Priority Listings; and** **3. all projects accepted, ranked where required, or rejected.**	11/12/2021

2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	07/16/2021

2A-4.	HMIS Implementation–Comparable Database for DV.	
	NOFO Section VII.B.3.b.	

	Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:	
1.	have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and	
2.	submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead.	

(limit 2,000 characters)

1. Victim Service Providers in the CoC use the Osnium software - a HUD compliant data collection system - to meet case management and reporting needs associated with their program. The HMIS System Administrator confirms the database is consistent with HMIS Data and Technical Standards and is able to produce a SAGE compliant CSV files for APR and CAPER reporting.

2. The VSP is able to provide the CoC with de-identified system performance measure data for inclusion in system planning and performance evaluation reviews. The CoC reviews the data to evaluate the projects success in rapidly linking households to permanent housing and increasing employment income.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

	Enter 2021 HIC and HMIS data in the chart below by project type:	

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	188	106	82	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	252	21	216	93.51%
4. Rapid Re-Housing (RRH) beds	17	0	17	100.00%
5. Permanent Supportive Housing	55	0	55	100.00%
6. Other Permanent Housing (OPH)	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:	
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and	
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.	

(limit 2,000 characters)

2A-5b.	Bed Coverage Rate in Comparable Databases.	
	NOFO Section VII.B.3.c.	

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.	100.00%

2A-5b.1.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.	
	NOFO Section VII.B.3.c.	

	If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

	1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and
	2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
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 - 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count–Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes

2B-2.	Unsheltered Youth PIT Count–Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	No

2C. System Performance

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
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 - 24 CFR part 578

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors.	
	NOFO Section VII.B.5.b.	

	Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2.	how your CoC addresses individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

(limit 2,000 characters)

1. The CoC has reviewed its Coordinated Entry data to determine what
common characteristics exist for persons becoming homeless for the first time.
Based on its review, the CoC recognizes the most common risk factors are
insufficient income, family conflict, substance abuse and mental health issues
and a lack of a local support system. Individuals with these risk factors
frequently need case management and financial supports to stabilize their living
situation.

2. The CoC has redesigned its Coordinated Entry process to identify at-risk
households and connect them to the resources that fit their housing crisis more
effectively. A new central resources line has been established (similar to 211).
An improved triage assessment tool has been implemented to help Coordinated
Entry staff quickly identify the most critical needs of a household, the potential
barriers to resolving the household's housing crisis and the most appropriate
intervention available to stabilize their housing situation. Additional training for
front-line staff is focuses on improving mediation and conflict resolution skills to
help families remain in their housing or quickly identify alternate housing
options. When necessary, individuals are being linked to limited financial
resources to assist with rent, utilities and food. Also, a provider who offers drug
treatment and counseling services has been engaged to offer case
management support to persons dealing with substance abuse issues. The
CoC believes improving its diversion protocols will help prevent at-risk persons
from becoming homeless.

3. The CoC Steering Committee will be responsible for overseeing the CoC's
strategy for this performance measure.

2C-2.	Length of Time Homeless–Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

	Describe in the field below:
1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters)

1. The CoC's strategy to reduce the length of time individuals and persons in families remain homeless relies on close collaboration between housing providers and the Coordinated Entry staff. It is the responsibility of case managers to work with households to identify potential housing options and the related resources needed to rapidly exit the client from emergency shelter. The CoC's Resource Line often assists case managers in linking clients to community resources when a minimal amount of assistance is needed to stabilize the persons living situation. Case managers will identify persons with more extensive service needs and complete a vulnerability assessment to prioritize the household for available housing interventions such as rapid rehousing or supportive housing.

2. To identify and house individuals and families with the longest length-of-time homeless, the CoC uses HMIS data assessment and program entry data. Persons with multiple episodes of homelessness, who meet the chronologically homeless definition are considered first for PSH, while CE staff will use the length of time homeless and the individual's acuity score to prioritize them for RRH housing openings.

3. The CoC Steering Committee will be responsible for overseeing the CoC's strategy for this performance measure.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	

	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1. The CoC Coordinated Entry System prioritizes families and individuals that are unsheltered or residing in emergency shelters for available CoC Permanent Supportive and Rapid Rehousing Program openings as they become available. Case management staff work with clients to create a housing plan. This includes helping the client define housing options, barriers and strategies for overcoming barriers. Case managers encourage clients to pursue employment

opportunities and/or job training and link them with available resources through Workforce Development and local employment agencies. Case managers also assess clients to determine eligibility for mainstream resources and assist them with applications for SSI/SSDI and TNCARE when applicable. This housing focused case management strategy is meant to ensure clients can successfully transition to permanent housing destinations.

2. Permanent housing projects are focused on strengthening case management protocols as a strategy to improve housing outcomes for their clients. The CoC approach is to assist clients in developing employment skills, connecting clients to non- employment income resources, and improving personal accountability related to medication compliance, sobriety, and physical health. The CoC believes this strategy will help stabilize PSH tenants, helping them to retain their current residence or improve their ability to move on to another affordable housing option.

2C-4.	Returns to Homelessness–CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

	Describe in the field below:	
1.	how your CoC identifies individuals and families who return to homelessness;	
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,000 characters)

1. The CoC uses HMIS, case management notes and the Coordinated Entry assessment questions to identify individuals and persons in families who have returned to homelessness.

2. By utilizing a trauma-informed care case management model, program staff are able to address short-term individual needs including income, education, and employment, while offering support for long-term needs relating to health, mental health, and emotional challenges. At the first indication, case managers begin to ask questions in a non-threatening or judgmental manner, so participants feel they are not failures. Reaching out and providing moral support and life skills coaching that includes all family members in these strategies is essential. Emphasis will be place on providers to develop and sustain supportive services through the use of SOAR internally. Providers will review the type of housing, does it match the needs, economic impact of loss of housing, or tenancy issues on retention.

3. The CoC Lead Agency will monitor through the use of HMIS data on at least a quarterly basis. The CoC Steering Committee will be responsible for overseeing the CoC's strategy for this performance measure.

2C-5.	Increasing Employment Cash Income-Strategy.	
	NOFO Section VII.B.5.f.	

	Describe in the field below:	
1.	your CoC's strategy to increase employment income;	
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,000 characters)

1. The CoC's strategy to increase employment income is to connect individual and families with vocational training, educational opportunities, and employment resources they can leverage to successfully gain employment or find a better paying job. To accomplish this, the COC works with local employment agencies, private employers, Workforce Development and Job Center staff to identify job openings and training opportunities available to program participants. Coupled with the identification of potential job opportunities, the CoC provides job coaching, assistance with resume writing, interviewing preparation and even childcare, if needed, to help individuals in their job search efforts.

2. CoC members make referrals to TN Vocational Rehabilitation and Career Centers to link and enroll program participants in employment, education, and training opportunities. Other resources utilized by the CoC include the South Central Tennessee Workforce Alliance (with locations in 9 counties), Workforce Essentials, Tennessee Workforce Development, Job Corps and American Job Center Tennessee. Case managers work directly with program participants to: a) connect them with mainstream employers, temporary staffing agencies and/or apprenticeship programs to secure opportunities for participants; b) provide in-house job training & assist in job searches; c) identify employers in areas where their housing is located; and, d) assist with resume writing, dress for success, how to access computers for job searches and mock interviews, etc. For individuals who are unable to work, access to benefits is the best source of income.

3. The CoC Steering Committee will be responsible for overseeing the CoC's strategy for this performance measure.

2C-5a.	Increasing Employment Cash Income–Workforce Development–Education–Training.	
	NOFO Section VII.B.5.f.	

	Describe in the field below how your CoC:	
1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and	
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.	

(limit 2,000 characters)

1. The CoC Steering Committee is continually working to identify and invite employers and employment agencies to participate in the CoC. By reaching out to private employers, the CoC is working to expand its capacity to link individuals and families with meaningful employment opportunities. At the same time, individual agencies do personal outreach to local employers to establish relationships that can provide jobs for the individuals they serve. In Franklin

County, agencies are working with a packaging warehouse and a manufacturing plant to match employment opportunities with program participants. The CoC works to match individuals with employment opportunities through its collaboration with with Workforce Essentials, an agency with established relationships with employers and a database of job openings.

2. The CoC has a strong partnership with the local American Job Center who has committed to provide job skills assessment, career planning, job training and employment opportunities to homeless individuals needing assistance in the CoC. They have also agreed to provide presentations to educate CoC program participants about the services available through the agency. The CoC works with the local Goodwill Job Solutions initiative, promoting the agency's multi- employer job fair and its job training resources. Goodwill Industries of Middle Tennessee provides access to career planning and occupational skills training to under employed individuals with the community.

2C-5b.	Increasing Non-employment Cash Income.	
	NOFO Section VII.B.5.f.	

	Describe in the field below:
1.	your CoC's strategy to increase non-employment cash income;
2.	your CoC's strategy to increase access to non-employment cash sources; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,000 characters)

The CoC works to make sure individuals and families are connected to all available supports to help them obtain and retain stable housing. All case managers in the CoC are encouraged to participate in SOAR training online which gives them the ability to identify eligible candidates for assistance and navigate the application process for Social Security disability benefits. The Tennessee SOAR coordinator also provides on-site instruction to the CoC on the process required to successfully create/submit homeless applications for mainstream resources. Case managers also work to link households with SNAP, EITC, CTC, and TN CARE benefits when appropriate.

3.The CoC Steering Committee will be responsible for overseeing the CoC's strategy for this performance measure.

3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
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 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC
Application score by giving specific guidance on how to respond to many questions and
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 - 24 CFR part 578

3A-1.	**New PH-PSH/PH-RRH Project–Leveraging Housing Resources.**	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No	

3A-1a.	**New PH-PSH/PH-RRH Project–Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).		

1.	**Private organizations**	No
2.	**State or local government**	No
3.	**Public Housing Agencies, including use of a set aside or limited preference**	No
4.	**Faith-based organizations**	No
5.	**Federal programs other than the CoC or ESG Programs**	No

3A-2.	**New PSH/RRH Project–Leveraging Healthcare Resources.**	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No	

3A-2a.	Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.b.	

| 1. | Did your CoC obtain a formal written agreement that includes:
(a) the project name;
(b) value of the commitment; and
(c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)? | No |
| 2. | Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider? | No |

3A-3.	Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
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3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
1.	**Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and**
2.	**HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.**

(limit 2,000 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
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 - 24 CFR part 578

3C-1.	**Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.**	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	**Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.**	
	NOFO Section VII.C.	

	If you answered yes to question 3C-1, describe in the field below:
1.	**how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and**
2.	**how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.**

(limit 2,000 characters)

4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at
https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program
Competition
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Application score by giving specific guidance on how to respond to many questions and
providing specific information about attachments you must upload
 - 24 CFR part 578

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name	
This list contains no items	

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/10/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/12/2021
1C-7. PHA Moving On Preference	No		
1E-1. Local Competition Announcement	Yes	Local Competition...	11/10/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/12/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	Public Posting Re...	11/12/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting Pr...	11/10/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: Public Posting Rejected -Reduced

Attachment Details

Document Description: Public Posting Projects Accepted

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/16/2021
1B. Inclusive Structure	11/06/2021
1C. Coordination	11/11/2021
1C. Coordination continued	11/08/2021
1D. Addressing COVID-19	11/08/2021
1E. Project Review/Ranking	11/12/2021
2A. HMIS Implementation	11/08/2021
2B. Point-in-Time (PIT) Count	11/08/2021
2C. System Performance	11/12/2021
3A. Housing/Healthcare Bonus Points	11/02/2021
3B. Rehabilitation/New Construction Costs	11/02/2021

3C. Serving Homeless Under Other Federal Statutes	11/02/2021
4A. DV Bonus Application	11/02/2021
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

CE ASSESSMENT TOOL

Coordinated Entry Assessment Tool

Individual   Name   or   ID

Family ID (if applicable) _____

Interview Date ___ / ___ / ___

Interviewer Name _____

Interviewer _____   Agency

Scoresheet

Living Situation = 4 on the street, tent or campsite, 3 for in shelter, 2 for hotel/motel, 1 staying with family/friends

Section I. Health and Wellness

#1: 1 point if general health is poor or fair #2: 1 point if # PUD >7

#3: 1 point if #MUD >7

#4: 1 point if #ACT >7

#5: 1 point = 1 condition or disability

#6: 1 point = 2 or more conditions or disability

#7: 1 point = violence to you (sometimes, fairly often, very often)

#8: 1 point = violence to those close (sometimes, fairly often, very often) #9: 1 point = verbal violence (sometimes, fairly often, very often)

#10: 1 point = emotional violence or controlling (sometimes, fairly often, very often) #11: 1 point = feeling unsafe (sometimes, fairly often, very often)

#12: 1 point = police encounter #13: 1 point = arrested or jail #14: 1 point = ER

#13: 1 point = arrested or jail

#14: 1 point = ER

#15: 1 point = hospital (medical)

#16: 1 point = state hospital (psychiatric)

#17: 1 point = crisis home

Section II. Housing

#18: 1 point = outside >7

#19: 1 point = number of times experienced homelessness is >1 #20: 1 point = number of years >1

#21: 1 point = victim of human trafficking

#22: Take immediate action

This is an: ☐ Individual   ☐ Head of household (without children)   ☐ Head of household with children

☐ Youth (Age 18 - 24)   ☐ Co-Head of Household (without children)   ☐ Co-Head of household with children

Current Living Situation: ☐On the Street, in a Car or abandoned building   ☐ In a Shelter   ☐Tent/Campsite   ☐Hotel paid by someone else
☐Staying with family/friends   ☐ Apartment or House (at risk of losing housing)

I am going to ask you some questions about your health, well-being and housing history. We are interested in hearing from you. This information will help us find out which services are best for you. Many of the questions are very personal. If you do not want to answer a question, you don't have to.

These questions ask about your health:

						Scoring
1. Would you say that in general your health is:	☐Excellent	☐Very Good	☐Good	☐Fair	☐Poor	Fair or Poor ☐
2. Now thinking about your physical health, which includes physical illness and injury, for how many days during the past 30 days was your physical health not good?			Number of Days _____			>7 days ☐
3. Now thinking about your mental health, which includes stress, depression, and problems with emotions, for how many days during the past 30 days was your mental health not good?			Number of Days _____			>7 days ☐
4. During the past 30 days, for about how many days did poor physical or mental health keep you from doing your usual activities, such as self-care, work, or recreation?			Number of Days _____			>7 days ☐
5. Do you have any disabilities or chronic medical conditions?	☐ Yes ☐ No	Specify if named: _____				Yes ☐
6. Do you have more than one disability or chronic or chronic condition?	☐ Yes ☐ No	Specify if named: _____				Yes ☐
Please choose the response that best corresponds to how often in the last 6 months you have experienced the following:	Never	Rarely	Sometimes	Fairly Often	Very often	
7. In the past 6 months, how often have you been physically hurt by another person?	☐	☐	☐	☐	☐	Sometimes or more ☐
8. In the past 6 months, how often have your children or someone close to you been physically hurt by another person?	☐	☐	☐	☐	☐	Sometimes or more ☐
9. In the past 6 months, how often has someone verbally hurt you?	☐	☐	☐	☐	☐	Sometimes or more ☐
10. In the past 6 months, how often have you been emotional hurt or been controlled by someone living with you?	☐	☐	☐	☐	☐	Sometimes or more ☐

#	Question	Response			FLAG	Sometimes or more
11.	In the past 6 months, how often have you felt unsafe where you are currently living?	☐	☐	☐	Yes	☐
12.	Have you been approached by the police in the past 6 months for any reason?	☐Yes ☐No		# Times _____	Yes	☐
13.	Have you been arrested, or have you spent a day in jail in the past 6 months?	☐Yes ☐No		# of days _____	Yes	☐
14.	Have you visited an emergency room/felt you needed emergency care in the past 6 months?	☐Yes ☐No		# of times _____	Yes	☐
15.	Have you been admitted or stayed overnight at a hospital for a medical reason?	☐Yes ☐No		# of days _____	Yes	☐
16.	Have been admitted to a mental health facility in the past 6 months	☐Yes ☐No		# of days _____	Yes	☐
17.	Have you stayed at a crisis home or unit in the past 6 months?	☐Yes ☐No		# of days _____	Yes	☐

18. In the last 30 days, how many days have you lived: (enter number of days)

Outside (including street, car, camper/RV or park) OR an emergency shelter	at a temp/transitional shelter _____	In a supervised group home	in a shared apartment /house	in an independent apartment/house		Outside >7 days	☐

#	Question	Response		FLAG	Sometimes or more
19.	In the last 3 years, how many times have you experienced homelessness?	_____ Times		>1 Time	☐
20.	How long have you experienced homelessness this last time?	_____ Years _____ Months		≥1 year	☐
21.	Has someone ever forced, manipulated or asked you to do something sexually or non-sexually in return for paying a debt, for money that you may or may not have received, or for promises of compensation, security or a place to stay?	☐Yes ☐No		Yes	☐
22.	Is the person in immediate danger to themselves or others due to: ☐Suicidal w/Plan ☐Threat to Others ☐Medical Threat to Self			FLAG	☐

Action taken:

Total Checked:

STATEMENT OF POLICIES

GOVERNING
ADMISSION TO AND CONTINUED OCCUPANCY OF
HUD-AIDED LOW-INCOME HOUSING DEVELOPMENTS

OPERATED BY
FRANKLIN HOUSING AUTHORITY

WITH THE ASSISTANCE OF
THE UNITED STATES DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT

REVISED SEPTEMBER 1999
REVISED JUNE 2000
REVISED OCTOBER 2004
REVISED MAY 2006
REVISED FEBRUARY 2009
REVISED MAY 2012
REVISED OCTOBER 15, 2012
REVISED JULY 23, 2014
REVISED OCTOBER 2015
REVISED APRIL 23, 2016
REVISED MAY 22, 2017
REVISED OCTOBER 1, 2017
REVISED MARCH 26, 2018
REVISED APRIL 30, 2018

9. PREFERENCES

   a. The Franklin Housing Authority will inform all applicants about available preferences and will give applicants an opportunity to show that they qualify for available preferences. The Franklin Housing Authority will select families based on the following preferences within each bedroom size category:

   Order of Selection: - The Franklin Housing Authority has elected to establish local preference priorities. With exception of applicants with handicaps, for which the Franklin Housing Authority has accessible facilities, the order or priority for the selection of applicants who meet the eligibility requirements of the low-income public housing program and whose local preference has been verified will be based upon the following:

   Category 1: At least one (1) family member who is employed. *(55 Points)*
   Verification: Verbal/Written 3rd Party Verification or Check Stubs.

   Category 2: A Head of Household or family who have been declared homeless or living in substandard housing based upon the definitions met for either Homeless

   Family

   or Substandard Housing. Also have a signed contract with the Continuum of Care Homeless Assistance program. **(50 points)**
   Verification: Letter from Non-Profit Agency or Shelter assisting said
   HOH
   or Family with temporary housing as well as a signed contract with the Continuum of Care Homeless Assistance program.

   Category 3: A Head of Household or family who have been declared homeless or living in substandard housing based upon the definitions met for either Homeless

   Family

   or Substandard Housing. **(30 points)**
   Verification: Letter from Non-Profit Agency or Shelter assisting said
   HOH
   or Family with temporary housing.

   Category 4: At least one (1) family member (Head of Household or Spouse) who is at least 62 yrs of age and receiving Social Security, SSI, Social Security Disability or VA benefits or one (1) family member (Head of Household or Spouse) who is 62 yrs of age and employed. *(25 Points)*
   Verification: Verbal/Written 3rd party Employment Verification; Verbal/Written 3rd party Verification of SSA/SSI/VA or other Disability Benefits; Birth Certificate/Driver's License/ Social Security Letter verifying Date of Birth.

   Category 5: At least one (1) family member (Head of Household or Spouse) who is considered near-elderly (50 yrs of age or older) and employed or receiving

   Social

   Security, SSI, Social Security Disability benefits. *(20 Points)*
   Verification: Copy of Birth Certificate and 3rd Party Written/Verbal Employment Verification or 3rd Party SSA, SSD, SSI verification.

   Category 6: At least one (1) family member (Head of Household or Spouse) who is receiving SSD, SSA, SSI or VA and less than 50 yrs of age. *(15 Points)*
   Verification: 3rd Party Written/Oral on Social Security Disability, SSI, VA benefits or any other payments based on the individual's inability

to work.

Category 7:   A Head of Household who has been the victim in a Domestic Violence act. *(12 Points)*
Verification: Copy of Police Report and/or statement from Domestic Violence shelter showing when you were there and why.

Category 8:   A Head of Household that is a Veteran in the Armed Services and has been honorably discharged or retired from the service. *(8 Points)*
Verification: Armed Service Honorable Discharge or Retirement paperwork
from Armed Service that HOH served in.

Category 9:   A family who resides in Williamson County will be deemed as being of Local Preference with the Franklin Housing Authority. *(5 Points)*
Verification: Mailing Address within jurisdiction served by FHA.

Category 10:   A Head of Household who is enrolled in school Full-Time (at least 12 hrs in College or University or full-time status in an Adult Education program). *(3 Points)*
Verification: College/University Schedule showing hrs enrolled or Letter from Adult Education showing Full-Time Status.

Category 11:   All other eligible applicants. *(1 Point)*
Verification: Child Support, AFDC, and/or Unemployment.

Note:

The above preference list will be accomplished via a scoring system along with date/time of application when needed.

If two or more applicants qualify equally after the above preferences are taken into account, the applicant whose application indicated earlier time and date shall be selected.

Furthermore, the provisions of the deconcentration rule, contained within this policy, shall supersede the selection of applicants based on date and time and local preference points, if applicable, and allow the Housing Authority to skip families on the waiting list to accomplish this goal.

b.   Based on the above preferences, all families in preference category (1) will be offered housing before any families in preference category (2), and preference category (2) families will be offered housing before any families in preference category (3) and so forth.

c.   Buildings Designed for the Elderly and Disabled

(1)   Preference will be given to elderly and disabled families. If there are no elderly or disabled families on the list, preference will then be given to near-elderly families.

(2)   If there are no near-elderly families on the waiting list, units will be offered to families who qualify for the appropriate bedroom size using these priorities.

(3)   All such families will be selected from the waiting list using the preferences as outlined above.

Hohenwald Housing Authority

1. PREFERENCES

A. The PHA will inform all applicants about available preferences and will give applicants an opportunity to show that they qualify for available preferences. The PHA will select families based on the following preferences within each bedroom size category:

1. Vacant units designed as elderly shall be offered to elderly, disabled or handicapped applicants prior to other applicants.
2. With the exception of applicants with disabilities for which the PHA has accessible facilities, the order of priority for the selection of the applicants who meet all eligibility requirements of the low income public housing program, whose family composition qualifies them for the vacant unit and whose LOCAL PREFERENCE has been verified shall be:

    1. Families involuntary displaced due to life threatening situations including victims of domestic violence, government action, or natural disaster.
    2. Living in substandard housing, including families who are homeless or living in a shelter for the homeless, or living in an over-crowded situation.
    3. Excessive rent burden with one more adult family member(s) who is (are) fully employed.
    4. Families who currently reside in Lewis County.
    5. All other applicants.

The above preference system, which supersedes all previous systems, necessitates that tenant applicant files be maintained in an orderly and up-to-date manner. Accordingly, applications for admission shall be updated at least once yearly, or else inactivated (after notifying the applicant and giving an opportunity to update the application). Each applicant is to be advised at the time of their application interview that their file will be inactivated within a 12-month period unless a suitable response is made to the PHA inquiry. All such inactivated applications will be maintained for a period of 3 years and will then be disposed.

When a unit becomes available which was designed or modified to accommodate disabilities, any tenant requiring such features, but residing in a regular unit will be transferred to the unit. If there is no tenant requiring such an accessible unit, any eligible applicant that requires such facilities will be selected regardless of the position on the waiting list.
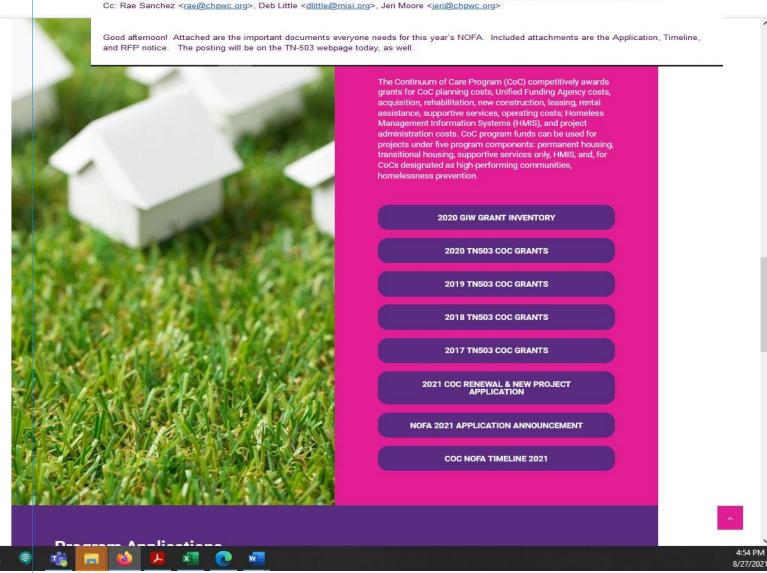
LOCAL COMPETITION ANNOUNCEMENT

TN 503

Web posting and email announcing the CoC would be accepting project applications

Good afternoon! Attached are the important documents everyone needs for this year's NOFA. Included attachments are the Application, Timeline, and RFP notice. The posting will be on the TN-503 webpage today, as well.

The Continuum of Care Program (CoC) competitively awards grants for CoC planning costs, Unified Funding Agency costs, acquisition, rehabilitation, new construction, leasing, rental assistance, supportive services, operating costs; Homeless Management Information Systems (HMIS), and project administration costs. CoC program funds can be used for projects under five program components: permanent housing, transitional housing, supportive services only, HMIS, and, for CoCs designated as high-performing communities, homelessness prevention.

2020 GIW GRANT INVENTORY

2020 TN503 COC GRANTS

2019 TN503 COC GRANTS

2018 TN503 COC GRANTS

2017 TN503 COC GRANTS

2021 COC RENEWAL & NEW PROJECT APPLICATION

NOFA 2021 APPLICATION ANNOUNCEMENT

COC NOFA TIMELINE 2021

4:54 PM
8/27/2021

This application includes basic information for applicants. All agencies should review HUD's FY2021 Notice of Funding Opportunity, which contains comprehensive details about the FY21 CoC Competition. In addition, agencies should review the CoC scoring criteria included in this application packet. Agencies are expected to be familiar with all information included in this funding announcement.

https://www.hudexchange.info/resource/5842/fy-2021-coc-program-nofo/

AGENCY NAME:	**(insert Renewal Agency name)**
PROJECT NAME:	**(insert Renewal Project name)**
CONTACT PERSON:	
EMAIL:	
TELEPHONE:	
PROGRAM LOCATION (address of housing/service):	
Today's Date:	

BEFORE STARTING THIS APPLICATION, RENEWAL APPLICATIONS SHOULD VIEW & COMPLETE SECTION 1 THRESHOLD REQUIREMENTS, NEW PROJECTS SHOULD VIEW AND COMPLETE SECTION 2 THRESHOULD REQUIREMENTS MUST BE SATISFIED BY ALL INTERESTED APPLICANTS.

SECTION 1: THRESHOLD REQUIREMENTS – Agencies must include the following attachments

Categories	Response	Summary	Required Response or Attachment:
Agency's Non-profit status			Agency should Attach Evidence of 501 © (3) status
Agrees to Participate in Coordinated Entry System (or alternative system for DV)	☐ YES ☐ NO	The project will receive _____% of its referrals from a local Coordinated Entry System (CES) or from a community managed prioritization list.	Agency should indicate its commitment to Coordinated Entry
Match & Leverage	☐ YES ☐ NO	Minimum Match: 25% **Total Match $** **Total Leverage $**	Agency must attach award letters or letters of intent to the agency (on letterhead) AND indicate match amount
Most Recent Financial Audit			Agency MUST attach Audited Financial Statements for last completed fiscal year
Evidence of HMIS Participation			Agency MUST attach print out of CoC Project APR for its latest complete program year.
Outstanding HUD Audit Finding(s) for which a response is overdue or unsatisfactory	☐ YES ☐ NO		If applicable, agency must attach copy of outstanding HUD audit
HUD Monitoring within last (2) years (attach)	☐ YES ☐ NO	The project has received a HUD audit within the past (2) years.	If yes, submit the appropriate documentation: *Audit notification letter from HUD or *HUD monitoring letter +any related correspondence

Categories	Response	Summary	Required Attachments:
Board participation/policy-making body- Agency is aware of this requirement	☐ YES ☐ NO	Each recipient must have homeless or formerly homeless representation on a policy-making entity	Agency should indicate its agreement to Board Participation policy
Total Expenditure of Grant	☐ YES ☐ NO	If less than 100% expended during program year, the leftover funding will be de-obligated by HUD. Draw down requirements: Maintained Quarterly Draw-downs. –	**Total Unspent (enter amount below)** **$_____**

Quick Screen: Does your project use Housing First/Low Barrier principles?

➢ Are applicants allowed to enter the program without income? YES____   NO_____

➢ Are applicants allowed to enter the program even if they aren't "clean and sober" or "treatment compliant"? YES _____ NO _____

➢ Are applicants allowed to enter the program even if they have criminal justice system involvement?

YES _____   NO ___

➢ Are service and treatment plans voluntary, such that tenants cannot be evicted for not following

through? YES ___   NO _____

Required Exports from HUD e-snaps

Use the table below to determine the application components relevant to your pending renewal. Please export from eSNAPS the following sections of your renewal application in PDF format. Attach the export to this application.

Screen Title	Renewal						
	PH-PSH	PH-RRH	Joint TH-PH:RRH	TH	SSO	HMIS	SH
Part 3 - Project Information							
3A. Project Detail	X	X	X	X	X	X	X
3B. Description	X	X	X	X	X	X	X
3C. DedicatedPLUS	X						
Part 4 – Housing Services and HMIS							
4A. Supportive Services for Participants	X	X	X	X	X		X
4A. HMIS Standards						X	
4B. Housing Type and Location	X	X	X	X			X
Part 5 - Participants							
5A. Households	X	X	X	X	X		X
5B. Subpopulations	X	X	X	X	X		X
Part 6 - Budget Information							
6A. Funding Request	X	X	X	X	X	X	X
6B. Leased Units	X		X	X			X
6C. Rental Assistance	X	X	X	X			
6D. Sources of Match	X	X	X	X	X	X	X
6E. Summary Budget	X	X	X	X	X	X	X

Please use this page (and no more than this page, in 14-point font) to clarify or explain any items in this application that you feel are necessary.

SIGNATURE PAGE: Must be signed by the agency's Executive Director, as well as the designated party either assigned to attend the CoC General Meetings or submit the Annual Performance Report (APR) for the HUD-CoC Funded project.

In order for any project to be considered for funding in FY2021, please check yes or no to all of the following statements:		
Our agency understands HUD's priorities as outlined in the FY2019 Notice of Funding Availability (NOFA) as outlined below-	☐ YES	☐ NO
Increase Permanent Supportive Housing beds dedicated for chronic homeless persons	☐ YES	☐ NO
Increase Rapid Re-housing beds, especially for homeless families	☐ YES	☐ NO
Adhere to principles of Housing First, primarily by reducing barriers in project's program entry processes	☐ YES	☐ NO
Easing housing entry (criminal background checks, sobriety requirements, etc.- HUD wants 75% of local projects to be low-barrier), and assisting homeless persons with housing entry as quickly as possible	☐ YES	☐ NO
Reallocate funding from lower-performing projects to more effective options	☐ YES	☐ NO
Increase focus on System performance, versus only at project level	☐ YES	☐ NO
Extensive use of Coordinated Entry Systems to assess needs and refer to housing & services	☐ YES	☐ NO
Reduce length of time persons are homeless	☐ YES	☐ NO
Increase income and connection to benefits	☐ YES	☐ NO
Move homeless persons into permanent housing, and assure high rate of housing retention	☐ YES	☐ NO
End homelessness among chronic homeless persons, veterans, families with children and unaccompanied youth	☐ YES	☐ NO
Our agency understands our CoC-funded projects can only accept persons meeting the HUD definition of literally homeless.	☐ YES	☐ NO
Our agency understands the requirements of data collection and the priority on data-driven planning using the continuum's local HMIS	☐ YES	☐ NO

Signed:

_____

Executive Director:

_____

Agency Staff Designated to Attend CoC meetings/workshops:

_____

Date Signed:

RENEWAL Projects Scoring Tool 2021

Threshold Questions (Pass/Fail)

Category	Required Attachment	Received Yes/No
Evidence of Agency's Non-Profit	501(c)3 Letter	
Agreement to Participate in	CoC Coordinated Entry Letter	
Match	Letter of Intent from Agency	
Most Recent Audit	Audited Financial Statement from last completed fiscal year	
Evidence of HMIS Participation (or Comparable Database)	CoC APR for prior program year to be used for evaluation and scoring	
Outstanding HUD Audit Findings	Audit Outcome Document	
HUD Monitoring Finding (within the last 2 years)	Documentation of Corrective Action Plan from HUD and related correspondence	
Housing First	Checklist to be completed by Project Applicant	

Priority Populations

Objective	Scoring Criteria	Poss. Points	Actual Points
Project serves individuals with low or no income	50% or more of adults had no income or very low income when entering project = 2 point, less than 50% = 0 points	2	
Project serves individuals with Mental Illness	50% or more of adults had mental illiness when entering project = 2 point, less than 50% = 0 points	2	
Project serves individuals with a history of domestic violence	50% or more of adults entering the project had a history of domestic violence = 2 point, less than 50% = 0 points	2	
Project serves individuals with Alcohol or Drug Abuse	50% or more of adults had alcohol or substance abuse when entering project = 2 point, less than 50% = 0 points	2	

Fund Management

Objective	Scoring Criteria	Possible Points	Actual Points
Expenditure of Funds	Agency returned 0-2% of funds= 5 points; 3%-4% of funds =4 points; 5%-8% of funds=3 points; 9%-12% = 2points; 13%-15%=1 point; more than 15%=0 points	5	
Effective Use of Funds	Costs/successful outcomes are equal or below average in comparison to like programs=5 points; within 5% in comparison of like programs=4 points; within 10% in comparison of like programs=3 points; within 15% in	5	

Local Priority Questions

Category	Scoring Rubric	Source
Service Priority	Permanent Housing = 4; Rapid Rehousing=4; Transitional Housing=2; SSO Coordinated Entry=3; HMIS=3	Application Response
Project Dedicates Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	Application Response
OR		
Project Prioritizes Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	Application Response
Attendance at CoC General Meeting, CoC Committee	2=yes; 0=no	CoC Attendance Records
Housing First	Possible 10 points - 1 point for each "Yes" answer indicated in Housing First Checklist	Checklist submitted with

Narrative Questions	Scoring Rubric	Max Score	Assigned Score
VICTIM SERVICE PROVIDERS: Proposal describes safety planning process with clients.	Proposal clearly defines how survivors are assisted in safety planning = 3 Proposal shows basic understanding of safety planning process= 2 Proposal gives vague description of safety planning = 1	3	
Proposal describes how project will assist clients in rapidly securing and maintaining permanent housing that is safe affordable, accessible and acceptable to their needs.	Plan clearly defines path to client stability and expected outcomes = 5 Plan shows basic understanding of client stability and expected outcomes = 3 Plan is vague and poorly structured, or information is missing = 0	5	
Proposal describes how project will assist clients in obtaining or increasing employment.	Plan clearly defines path to assist clients to obtain or increase employment= 5 Plan shows basic understanding of services needed to assist clients to obtain or increase employment = 3 Plan is vague and poorly structured or information is missing = 0	5	
Proposal identifies potential barriers to project participation for people of color and describes how it will work to eliminate barriers	Plan clearly defines how program will ensure all persons have equal access to services = 5 Plan shows basic understanding of barriers - lacks specific ideas to overcome barriers. = 3 Plan is vague and poorly structured or information is missing = 0	5	

Performance Metrics*

PH	Length of Stay	Days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-	10	
RRH	Length of Stay	Days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-730 =2 points	10	
TH	Length of Stay	Percentage of clients who spend 9 months or less in TH. 85% or more = 10 points; 84%-75%=8 points; 74%-65% = 6 points; 64%-55% = 4 points; 54%-45%=3 points; 49%-25%=2 points; less than 25% = 1point		
PSH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option or remaining in housing =10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
RRH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
TH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
Stayers	New or Increased Earned Income	50% or more of project stayers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	
Stayers	New or Increased Other Income	50% or more of project stayers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	
Leavers	New or Increased Earned Income	50% or more of project leavers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	
Leavers	New or Increased Other Income	50% or more of project leavers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	
			TOTAL POSSIBLE SCORE 105	

SECTION 2: THRESHOLD REQUIREMENTS – Agencies must include the following attachments

Categories		Summary	Required Response or Attachment:
Agency's Non-profit status			Agency should Attach Evidence of 501 © (3) status
Agrees to Participate in Coordinated Entry System (or alternative system for DV)	☐ YES ☐ NO	The project will receive_____% of its referrals from a local Coordinated Entry System (CES) or from a community managed prioritization list.	Agency should indicate its commitment to Coordinated Entry
Match & Leverage	☐ YES ☐ NO	Minimum Match: 25% **Total Match $_____** **Total Leverage $_____**	Agency must attach award letters or letters of intent to the agency (on letterhead) AND indicate match amount
Most Recent Financial Audit	☐		Agency MUST attach Audited Financial Statements for last completed fiscal year

Quick Screen: Will your project commit to the following Housing First/Low Barrier principles?

➤ Applicants will be allowed to enter the program without income? YES____   NO_____

➤ Applicants will be allowed to enter the program even if they aren't "clean and sober" or "treatment compliant"? YES _____ NO _____

➤ Applicants will be allowed to enter the program even if they have criminal justice system involvement?

   YES _____   NO ___

➤ Applicants will have voluntary service and treatment plans, tenants will not be evicted for not following through? YES ____ NO _____

PROJECT DESCRIPTION
Provide a description that addresses the entire scope of the proposed project:

Identify the project's specific population focus:
Chronic Homeless ☐   Veterans ☐   Youth (under 25)☐   Families☐ Domestic Violence ☐
Substance Abuse☐   Mental Ilness☐   HIV/AIDS☐   Other ☐

Describe how participants will be assisted to obtain and remain in permanent housing:

Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently:

Please identify whether the project will include the following activities:
- Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?   YES OR NO
- Regular follow-ups with participants to ensure mainstream benefits are received and renewed? YES OR NO
- Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency? YES OR NO
- Has the staff person providing the technical assistance completed SOAR training in the past 24 months. YES OR NO

Housing Type and Location
Indicate the maximum number of units and beds available for project participants at the selected housing site.
   A. Units _____   B. Beds _____

ESTIMATE THE NUMBER OF HOUSEHOLDS/PERSONS TO BE SERVED ANNUALLY:

Number of Households	Households with at least one adult and one child	Households with only adults	Households with only children	Total

Characteristics	Persons in households with at least one adult and one child	Persons in households with only adults	Persons in households with only children	Total
Adults over age 24				
Adults ages 18-24				
Accompanied Children under age 18				
Unaccompanied Children under age 18				
Total persons				

PROPOSED BUDGET

Eligible Costs	Annual Assistance Requested (Applicant)
1a. Acquisition	
1b. Rehabilitation	
1c. New Construction	
2a. Leased Units	$0
2b. Leased Structures	$0
3. Rental Assistance	$0
4. Supportive Services	$0
5. Operating	$0
6. HMIS	$0
7. Sub-total Costs Requested	
8. Admin (Up to 10%)	$0
9. Total Assistance Plus Admin Requested	
10. Cash Match	
11. In-Kind Match	
12. Total Match	
13. Total Budget	

NEW Project Evaluation Tool

Project Component:		
❑ Permanent Supportive Housing		
❑ Rapid Re-Housing		
❑ Joint Transitional Housing and Permanent Housing -Rapid Re-housing		
❑ Supportive Services Only - Coordinated Entry		
❑ HMIS Expansion		
❑ Project will serve victims of domestic violence		

If project will serve victims of **DOMESTIC VIOLENCE**, include score for questions **#7** and **#8** related to **SAFETY PLANNING** and **CONNECTING TO COMMUNITY RESOURCES** and question **#18** regarding a **COMPARABLE DATABASE**

A. Project Priorities	Points Available/Method of Measurement	Max Scor	Final Score
1. All required documents submitted as listed in RFP	On time, all documents included = 3 On time, 1 or 2 attachments missing =2 On time, incomplete application, or 3 or more missing attachments = 0	3	
2. Priority Housing Service.	Permanent Housing (PSH or RRH) = 3 points Joint Transitional Housing and Permanent Housing –Rapid Re-Housing = 3 points Supportive Services Only- Coordinated Entry = 2 points	3	
3. Project prioritizes beds for persons experiencing chronic homelessness. Dedicated Plus	100% = 3 points 1-99% = 1 point 0% = 0 points **CoC Exe. to determine**	3	
4. Project proposes it will serve a priority population.	50% of priority populations receive 1 point, 75% or 50% 75% Chronically Homeless ____ ____ Persons w/no income ____ ____ Veterans ____ ____ Youth 16-24 ____ ____ Families w/children ____ ____ Domestic Violence ____ ____ Multiple Disabilities ____ ____ Individual Adults ____ ____	2	

5. Attendance at CoC General Meeting, CoC Committee	2=yes 0=no	2	
6. Agrees to participate in Coordinated Entry	2=yes 0=no	2	

B. Experience	Points Available/Method of Measurement	Max Score	Final Score
7. Experience of applicant working with the proposed population and in providing housing services similar to the proposed in the application.	Strong history (10+ years)=4 Experienced (6-10 years)=3 Moderate (3-6 years)=2 Novice (1-3 years)=1 No prior history=0	4	
8. Experience in effectively utilizing funds including HUD grants and other funding sources.	Letter submitted with all required information and expenditure rate. = 5 Letter submitted without all required information. = 3 Letter not submitted = 0	5	
9. DOMESTIC VIOLENCE PROVIDER: Proposal describes safety planning process with clients.	Proposal clearly defines how survivors are assisted in safety planning = 3 Proposal shows basic understanding of safety planning process= 2 Proposal gives vague description of safety planning = 1	3	
10. DOMESTIC VIOLENCE PROVIDER: Proposal clearly describes how clients are connected with community resources available to help them	Proposal clearly defines how survivors are educated about how to connect to the community resources available to help them = 3 Proposal gives general description of how survivors connect with community resources=2 Proposal is vague about how survivors connect with community resources = 1	3	
C. Design of Housing and Supportive Services	Points Available/Method of Measurement	Max Score	Final Score
11. Proposal clearly identifies the population and provides detailed discussion of service needs.	Proposal clearly defines population and provides thorough discussion of services need = 5 Proposal shows basic understanding of population and services needed =3 Proposal is vague and poorly structured or information is missing = 0	5	
12. Staffing required to effectively administer the program is identified and hired. If staff is to be hired after project is awarded, Agency has described an effective plan to secure staff in a timely fashion.	Yes = 4 points Hiring in Progress = 2 points No, staff is not appropriate and/or no plan is in place = 0 points	4	

		Max Scor	Final Score
14. Plan to assist clients to obtain or increase employment.	Plan clearly defines path to assist clients to obtain or increase employment= 5 Plan shows basic understanding of services needed to assist clients to obtain or increase employment = 3 Plan is vague and poorly structured or information is missing = 0	5	
15. Plan includes a rapid implementation of the program, documenting how the project will be ready to begin providing services on the first day on the contract period.	Plan clearly indicates how the program will be ready to begin providing services on the first day of the contract Plan shows basic understanding that the program should be ready to begin providing services on the first day of contract period = 3 Plan is vague and poorly structured or information is missing = 0	5	

D. Fiscal Practices	Points Available/Method of Measurement	Max Scor	Final Score
16. Budget costs are allowable and structure detailed in narrative are reasonable to effectively administer program.	Budget and Budget Narrative reflect effective program administration and costs are allowable. = 10 Budget and Budget Narrative included but the information is unclear. =5 Budget and Budget Narrative do not include detailed information or information is missing. =0	10	
17. Total program sources leveraged from source other than CoC program funds, suggest a minimum of 25% or greater projects total leverage requirement.	Yes = 3 points No = 0 points	3	
18. Agency policies and procedures reflect effective fiscal management.	Yes=4 points No=0 points	4	

Comparable Database (Domestic Violence Projects)			
19. Agency has, or plans to implement within 12 months, a database system compliant with HMIS requirements	Yes=2 points No=0 points	2	

Bonus Points	Points Available/Method of Measurement	Initial	Final Score
20. Agency will be expanding its existing PSH beds/units	Yes = 2 points No = 0 points N/A = 0 points	2	

21. RRH projects that will serve homeless individuals and families including youth up to age 24. (Possible CoC Priority)	Yes = 2 points	
	No = 0 points	2
	N/A = 0 points	
22. Agency HUD/DHS Finding(s) or Corrective Action Plan(s) within the last 12 months.	No = 2 points	
	Yes = 0 points	2
	N/A = 0 points	

PROJECT REVIEW AND SELECTION PROCESS

RENEWAL Projects Scoring Tool 2021

Threshold Questions (Pass/Fail)

Category	Required Attachment	Received Yes/No
Evidence of Agency's Non-Profit	501(c)3 Letter	
Agreement to Participate in	CoC Coordinated Entry Letter	
Match	Letter of Intent from Agency	
Most Recent Audit	Audited Financial Statement from last completed fiscal year	
Evidence of HMIS Participation (or Comparable Database)	CoC APR for prior program year to be used for evaluation and scoring	
Outstanding HUD Audit Findings	Audit Outcome Document	
HUD Monitoring Finding (within the last 2 years)	Documentation of Corrective Action Plan from HUD and related correspondence	
Housing First	Checklist to be completed by Project Applicant	

Priority Populations

Objective	Scoring Criteria	Poss. Points	Actual Points
Project serves individuals with low or no income	50% or more of adults had no income or very low income when entering project = 2 point, less than 50% = 0 points	2	
Project serves individuals with Mental Illness	50% or more of adults had mental illiness when entering project = 2 point, less than 50% = 0 points	2	
Project serves individuals with a history of domestic violence	50% or more of adults entering the project had a history of domestic violence = 2 point, less than 50% = 0 points	2	
Project serves individuals with Alcohol or Drug Abuse	50% or more of adults had alcohol or substance abuse when entering project = 2 point, less than 50% = 0 points	2	

Fund Management

Objective	Scoring Criteria	Possible Points	Actual Points
Expenditure of Funds	Agency returned 0-2% of funds= 5 points; 3%-4% of funds =4 points; 5%-8% of funds=3 points; 9%-12% = 2points; 13%-15%=1 point; more than 15%=0 points	5	
Effective Use of Funds	Costs/successful outcomes are equal or below average in comparison to like programs=5 points; within 5% in comparison of like programs=4 points; within 10% in comparison of like programs=3 points; within 15% in	5	

Local Priority Questions

Category	Scoring Rubric	Source
Service Priority	Permanent Housing = 4; Rapid Rehousing=4; Transitional Housing=2; SSO Coordinated Entry=3; HMIS=3	Application Response
Project Dedicates Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	Application Response
OR		
Project Prioritizes Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	Application Response
Attendance at CoC General Meeting, CoC Committee	2=yes; 0=no	CoC Attendance Records
Housing First	Possible 10 points - 1 point for each "Yes" answer indicated in Housing First Checklist	Checklist submitted with

Narrative Questions	Scoring Rubric	Max Score	Assigned Score
VICTIM SERVICE PROVIDERS: Proposal describes safety planning process with clients.	Proposal clearly defines how survivors are assisted in safety planning = 3	3	
	Proposal shows basic understanding of safety planning process= 2		
	Proposal gives vague description of safety planning = 1		
Proposal describes how project will assist clients in rapidly securing and maintaining permanent housing that is safe affordable, accessible and acceptable to their needs.	Plan clearly defines path to client stability and expected outcomes = 5	5	
	Plan shows basic understanding of client stability and expected outcomes = 3		
	Plan is vague and poorly structured, or information is missing = 0		
Proposal describes how project will assist clients in obtaining or increasing employment.	Plan clearly defines path to assist clients to obtain or increase employment= 5	5	
	Plan shows basic understanding of services needed to assist clients to obtain or increase employment = 3		
	Plan is vague and poorly structured or information is missing = 0		
Proposal identifies potential barriers to project participation for people of color and describes how it will work to eliminate barriers	Plan clearly defines how program will ensure all persons have equal access to services = 5	5	
	Plan shows basic understanding of barriers - lacks specific ideas to overcome barriers. = 3		
	Plan is vague and poorly structured or information is missing = 0		

Performance Metrics*

PH	Length of Stay	Days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-	10	
RRH	Length of Stay	Days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-730 =2 points	10	
TH	Length of Stay	Percentage of clients who spend 9 months or less in TH. 85% or more = 10 points; 84%-75%=8 points; 74%-65% = 6 points; 64%-55% = 4 points; 54%-45%=3 points; 49%-25%=2 points; less than 25% = 1point		
PSH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option or remaining in housing =10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
RRH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
TH	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	
Stayers	New or Increased Earned Income	50% or more of project stayers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	
Stayers	New or Increased Other Income	50% or more of project stayers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	
Leavers	New or Increased Earned Income	50% or more of project leavers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	
Leavers	New or Increased Other Income	50% or more of project leavers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	
			TOTAL POSSIBLE SCORE 105	

NEW Project Evaluation Tool

Project Component:
- ☐ Permanent Supportive Housing
- ☐ Rapid Re-Housing
- ☐ Joint Transitional Housing and Permanent Housing -Rapid Re-housing
- ☐ Supportive Services Only - Coordinated Entry
- ☐ HMIS Expansion
- ☐ Project will serve victims of domestic violence

If project will serve victims of DOMESTIC VIOLENCE, include score for questions #7 and #8 related to SAFETY PLANNING and CONNECTING TO COMMUNITY RESOURCES and question #18 regarding a COMPARABLE DATABASE

A. Project Priorities	Points Available/Method of Measurement	Max Scor	Final Score
1. All required documents submitted as listed in RFP	On time, all documents included = 3 On time, 1 or 2 attachments missing =2 On time, incomplete application, or 3 or more missing attachments = 0	3	
2. Priority Housing Service.	Permanent Housing (PSH or RRH) = 3 points Joint Transitional Housing and Permanent Housing —Rapid Re-Housing = 3 points Supportive Services Only- Coordinated Entry = 2 points	3	
3. Project prioritizes beds for persons experiencing chronic homelessness. Dedicated Plus	100% = 3 points 1-99% = 1 point 0% = 0 points CoC Exe. to determine	3	
4. Project proposes it will serve a priority population.	50% of priority populations receive 1 point, 75% or 50% 75% Chronically Homeless ____ ____ Persons w/no income ____ ____ Veterans ____ ____ Youth 16-24 ____ ____ Families w/children ____ ____ Domestic Violence ____ ____ Multiple Disabilities ____ ____ Individual Adults ____ ____	2	
5. Attendance at CoC General Meeting, CoC Committee	2=yes 0=no	2	
6. Agrees to participate in Coordinated Entry	2=yes 0=no	2	

B. Experience	Points Available/Method of Measurement	Max Score	Final Score
7. Experience of applicant working with the proposed population and in providing housing services similar to the proposed in the application.	Strong history (10+ years)=4 Experienced (6-10 years)=3 Moderate (3-6 years)=2 Novice (1-3 years)=1 No prior history=0	4	
8. Experience in effectively utilizing funds including HUD grants and other funding sources.	Letter submitted with all required information and expenditure rate. = 5 Letter submitted without all required information. = 3 Letter not submitted = 0	5	
9. DOMESTIC VIOLENCE PROVIDER: Proposal describes safety planning process with clients.	Proposal clearly defines how survivors are assisted in safety planning = 3 Proposal shows basic understanding of safety planning process= 2 Proposal gives vague description of safety planning = 1	3	
10. DOMESTIC VIOLENCE PROVIDER: Proposal clearly describes how clients are connected with community resources available to help them	Proposal clearly defines how survivors are educated about how to connect to the community resources available to help them = 3 Proposal gives general description of how survivors connect with community resources=2 Proposal is vague about how survivors connect with community resources = 1	3	
C. Design of Housing and Supportive Services	Points Available/Method of Measurement	Max Scor	Final Score
11. Proposal clearly identifies the population and provides detailed discussion of service needs.	Proposal clearly defines population and provides thorough discussion of services need = 5 Proposal shows basic understanding of population and services needed =3 Proposal is vague and poorly structured or information is missing = 0	5	
12. Staffing required to effectively administer the program is identified and hired. If staff is to be hired after project is awarded, Agency has described an effective plan to secure staff in a timely fashion.	Yes = 4 points Hiring in Progress = 2 points No, staff is not appropriate and/or no plan is in place = 0 points	4	

14. Plan to assist clients to obtain or increase employment.	Plan clearly defines path to assist clients to obtain or increase employment= 5 Plan shows basic understanding of services needed to assist clients to obtain or increase employment = 3 Plan is vague and poorly structured or information is missing = 0	5
15. Plan includes a rapid implementation of the program, documenting how the project will be ready to begin providing services on the first day on the contract period.	Plan clearly indicates how the program will be ready to begin providing services on the first day of the contract Plan shows basic understanding that the program should be ready to begin providing services on the first day of contract period = 3 Plan is vague and poorly structured or information is missing = 0	5

D. Fiscal Practices	Points Available/Method of Measurement	Max Scor	Final Score
16. Budget costs are allowable and structure detailed in narrative are reasonable to effectively administer program.	Budget and Budget Narrative reflect effective program administration and costs are allowable. = 10 Budget and Budget Narrative included but the information is unclear. =5 Budget and Budget Narrative do not include detailed information or information is missing. =0	10	
17. Total program sources leveraged from source other than CoC program funds, suggest a minimum of 25% or greater projects total leverage requirement.	Yes = 3 points No = 0 points	3	
18. Agency policies and procedures reflect effective fiscal management.	Yes=4 points No=0 points	4	

Comparable Database (Domestic Violence Projects)			
19. Agency has, or plans to implement within 12 months, a database system compliant with HMIS requirements	Yes=2 points No=0 points	2	

Bonus Points	Points Available/Method of Measurement	Initial	Final Score
20. Agency will be expanding its existing PSH beds/units	Yes = 2 points No = 0 points N/A = 0 points	2	

21. RRH projects that will serve homeless individuals and families including youth up to age 24. (Possible CoC Priority)	Yes = 2 points No = 0 points N/A = 0 points	2
22. Agency HUD/DHS Finding(s) or Corrective Action Plan(s) within the last 12 months.	No = 2 points Yes = 0 points N/A = 0 points	2

South Central Family Center PH
RENEWAL Projects Scoring Tool 2021

Threshold Questions (Pass/Fail)

Category	Required Attachment	Received Yes/No
Evidence of Agency's Non-Profit Status	501(c)3 Letter	Yes
Agreement to Participate in Coordinated Entry	CoC Coordinated Entry Letter	Yes
Match	Letter of Intent from Agency	Yes
Most Recent Audit	Audited Financial Statement from last completed fiscal year	Yes
Evidence of HMIS Participation (or	CoC APR for prior program year to be used for evaluation and scoring	Yes
Outstanding HUD Audit Findings	Audit Outcome Document	Yes
HUD Monitoring Finding (within the last 2 years)	Documentation of Corrective Action Plan from HUD and related correspondence	Yes
Housing First	Checklist to be completed by Project Applicant	Yes

Priority Populations

Objective	Scoring Criteria	Poss. Points	Actual Points
Project serves individuals with low or no income	50% or more of adults had no income or very low income when entering project = 2 point, less than 50% = 0 points	2	0
Project serves individuals with Mental Illness	50% or more of adults had mental illiness when entering project = 2 point, less than 50% = 0 points	2	0
Project serves individuals with a history of domestic violence	50% or more of adults entering the project had a history of domestic violence = 2 point, less than 50% = 0 points	2	0
Project serves individuals with Alcohol or Drug Abuse	50% or more of adults had alcohol or substance abuse when entering project = 2 point, less than 50% = 0 points	2	0

Fund Management

Objective	Scoring Criteria	Possible Points	Actual Points
Expenditure of Funds	Agency returned 0-2% of funds= 5 points; 3%-4% of funds =4 points; 5%-8% of funds=3 points; 9%-12% = 2points; 13%-15%=1 point; more than 15%=0 points	5	5
Effective Use of Funds	Costs/successful outcomes are equal or below average in comparison to like programs=5 points; within 5% in comparison of like programs=4 points; within 10% in comparison of like programs=3 points; within 15% in comparison of like programs=2 points; within 20% in comparison of like programs = 1 point; exceeds 20 % in comparison of like programs=0 points	5	1

Local Priority Questions

Category	Scoring Rubric	Source
Service Priority	Permanent Housing = 4; Rapid Rehousing=4; Transitional Housing=2; SSO Coordinated Entry=3; HMIS=3	4
Project Dedicates Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	3
OR		
Project Prioritizes Beds for persons experiencing chronic homelessness	100% = 3 points; 99%-1%=1 point	0
Attendance at CoC General Meeting, CoC Committee	2=yes; 0=no	2
Housing First	Possible 10 points - 1 point for each "Yes" answer indicated in Housing First Checklist	10

Narrative Questions	Scoring Rubric	Max Score	Assigned Score
VICTIM SERVICE PROVIDERS: Proposal describes safety planning process with clients.	Proposal clearly defines how survivors are assisted in safety planning = 3	3	
	Proposal shows basic understanding of safety planning process= 2		
	Proposal gives vague description of safety planning = 1		
Proposal describes how project will assist clients in rapidly securing and maintaining permanent housing that is safe affordable, accessible and acceptable to their needs.	Plan clearly defines path to client stability and expected outcomes = 5	5	5
	Plan shows basic understanding of client stability and expected outcomes = 3		
	Plan is vague and poorly structured or information is missing = 0		
Proposal describes how project will assist clients in obtaining or increasing employment.	Plan clearly defines path to assist clients to obtain or increase employment= 5	5	5
	Plan shows basic understanding of services needed to assist clients to obtain or increase employment = 3		
	Plan is vague and poorly structured or information is missing = 0		
Proposal identifies potential barriers to project participation for people of color and describes how it will work to eliminate barriers	Plan clearly defines how program will ensure all persons have equal access to services = 5	5	5
	Plan shows basic understanding of barriers - lacks specific ideas to overcome barriers. = 3		
	Plan is vague, poorly structured or information is missing = 0		

Performance Metrics* DATA FROM LAST APR

PH Q22C	Length of Stay	50% of clients or more: days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-730 =2 points	10	10
RRH Q22C	Length of Stay	Days spent between project entry and residential move-in is less than 30 days = 10 points; 31-60 = 8 points; 61-180 days = 6 points; 181-365 = 4 points; 366-730 =2 points	10	0
TH Q22a1	Length of Stay	Percentage of clients who spend 9 months or less in TH. 85% or more = 10 points; 84%-75%=8 points; 74%-65% = 6 points; 64%-55% = 4 points; 54%-45%=3 points; 49%-25%=2 points; less than 25% = 1point	10	N/A
PSH Q23c	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option or remaining in housing =10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	4
RRH Q23c	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	0
TH 23c	Exits to Permanent Housing	100% of participants exit PSH to a HUD defined permanent housing option = 10 points; 99%-85% = 8 points; 84%-75% = 6 points; 74%-60% = 4 points; 59%-25%= 2 points; less than 25%=0 points	10	N/A
Stayers 19a1	New or Increased Earned Income	50% or more of project stayers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	0
Stayers 19a1	New or Increased Other Income	50% or more of project stayers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	0
Leavers 19a2	New or Increased Earned Income	50% or more of project leavers have new or increased earned income=10 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	10	0
Leavers 19a2	New or Increased Other Income	50% or more of project leavers have new or increased earned income=5 points; 49%-35%=4 points; 34%-20%=3 points; 19%-10%=2 points; 9%-1%=1 point	5	0
			TOTAL POSSIBLE SCORE 105	54

PROJECT SCORES AND RANKING RESULTS

| Applicant and Project Information | | | | | Current Budget Line Item Amounts | | | | | | Total | |
Applicant Name	Total Points	Grant Number	Expiration Year	Project Component	Leasing	Rental Assistant	Supportive Services	Operating Costs	HMIS	Admin	Ranking	Total ARO
Franklin Community Development, Inc	66	TN0128L4I032009	2022	PH	$46,888	$0	$0	$352,118	$0	$10,728	1	$409,734
Community Housing Partnership of Williamson County, Inc	56	TN0265L4I032004	2022	HMIS	$0	$0	$0	$0	$150,000	$7,500	2	$157,500
Center of Hope	54	TN0522L4I032013	2022	TH	$16,500	$0	$22,495	$28,617	$0	$2,874	3	$70,486
South Central Family Center	54	TN0266L4I032004	2022	PH	$103,078	$0	$187,339	$0	$0	$27,727	4	$318,144
South Central Family Center	53	New Project	2022	RRH		55000					5	$55,000
Franklin Housing Authority	52	TN0326L4I032001	2022	Joint TH & PH-RRH	$122,400	$436,744	$191,500	$4,061	$0	$67,734	6	$821,439
MISI	51	New Project	2022	SSO	$0	$70,000	$0	$0	$0	$0	7	$70,000
Crossroads	46	New Project	2022	Joint TH & PH-RRH	$0	$37,800	$0	$0	$0	$1,824	8	$39,624
										$5,376 in Tier 2 = $45000		$0
												$1,941,927

PUBLIC POSTING - PROJECTS ACCEPTED

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CENTRAL TENNESSEE 503
CONTINUUM OF CARE

September 23, 2021

Rank and Review Prioritization Results

Rank & Review Committee:

The Rank and Review Committee is responsible for reviewing and prioritizing new and renewal projects for the CoC application. They are an unbiased committee who do not represent programs seeking funding, applies objective criteria based on HUD requirements & basic threshold requirements to ensure the applicant is eligible to apply, has the capacity both financially & from a management perspective, has no HUD findings or other federal violations, has met match & leverage requirements, & has positive performance activities. They ensure projects meet homeless needs of the CoC area. They review with the CoC Coordinator the Project Review sheet & scores for each project, establish priorities & rank projects. Ensures compliance with call for projects, rankings, transparency with a website posting, & notifies interested agencies of the status of their project proposals. They meet & discuss reallocation.

Authority:

U.S. Department of Housing and Urban Development (HUD) 24 CFR Part 578 Homeless Emergency Assistance and Rapid Transitional to Housing (HEARTH Act)- Continuum of Care Program.

Objective:

To establish guidelines and procedures to be utilized in Continuum of Care Review and Rank process aligned with HUD requirement to rank applications prioritizing projects based on performance and need.

Reduction of a Specific Grant

If an individual grant no longer exists or for which funding must be reduced or reallocated, any remaining grant funds will be reallocated to any eligible provider in the CoC in accordance with the reallocation policy.

Appeal Process:

An applicant who is concerned about any procedural aspect of the scoring decisions concerning their project application will first consider the comments in the summary statement. In the event the applicant is still not satisfied with the Review and Rank scoring decision based on process, an appeal may be filed. See Appeal of Ranking Decision Policy.

Applicant and Project Information					Current Budget Line Item Amounts						
Applicant Name	Total Points	Grant Number	Expiration Year	Project Components	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin	Total Ranking	Total AFA
Franklin Community Development, Inc.	66	TN0128.A0E2009	2022	PH	$48,300	$0	$0	$352,111	$0	$14,725	1	$408,734
South Central Family Center	54	TN0186.A0E3004	2022	PH	$103,076	$0	$157,333	$0	$0	$29,727	4	$318,144
Franklin Housing Authority	52	TN0186.A0E3001	2022	Joint TH & PH-RRH	$122,400	$435,744	$151,500	$4,061	$0	$67,734	6	$821,439
South Central Family Center	52	New Project	2022	RR-1		$55000					5	$55,000
Center of Hope	51	TN0202.A0E3003	2022	TH	$28,500	$0	$23,426	$16,537	$0	$2,374	3	$70,486
Community Housing Partnership of Williamson County, Inc.	86	TN0186.A0E3004	2022	HMIS	$0	$0	$0	$0	$150,000	$7,500	2	$157,500
MSI	51	New Project	2022	SSO	$0	$70,000	$0	$0	$0	$0	7	$70,000
Crossroads	46	New Project	2022	Joint TH & PH-RRH	$0	$27,300	$0	$0		$1,524	8	$28,624
									$4,376 in Tier 2 =$45000			$0
												$1,941,927

Project Name	Date Submitted	Grant Term Name	Budget Amount	Rank
Franklin Community Development	9/17/2021	J297	$ 409,734	1
South Central Family Center	9/16/2021	South Central Family Center	$ 318,144	2
Franklin Housing Authority	9/17/2021	Franklin Housing Authority	$ 821,439	3
South Central Family Center	9/16/2021	South Central Family Center	$ 55,000	4
Center of Hope	9/16/2021	Center of Hope	$ 70,486	5
Community Housing Partnership	9/16/2021	Community Housing Partnership	$ 157,500	6
MISI	9/16/2021	MISI	$ 70,000	7
Crossroad	9/15/2021	Crossroad	$ 39,624	8
Crossroad	9/16/2021	Crossroad	$ 5,376	T2
Planning Grant		Community Housing Partnership	$ 71,866	N/A
TIER 1			$ 1,941,927	N/A
TIER 2			$ 5,376	N/A